



TRANSPORTATION BY VEHICLE POLICY

Terraseis recognise that transportation by vehicle is one of our most frequent conducted activities and one which may represent a significant hazard to personnel and contractors, both at work and in their private life. Because the activity is routine, the risks associated with it are often underestimated. In order to minimise this hazard, Terraseis is convinced that all transport incidents are avoidable, and is therefore committed to:

Compliance:

- Establish and maintain compliance with all applicable legislation, regulatory requirements and industry standards for the transport of personnel and goods as a minimum condition;
- Exceed standards when our risk assessment indicates the need for more stringent controls;
- Select the vehicles to be used, giving priority to the safety of design, general condition and maintenance.

Design and safety features:

- Ensure all vehicles are equipped with the necessary safety equipment, in accordance with local regulations and oil industry standards;
- Ensure all vehicles are fitted with Vehicle Tracking System (VTS) or In Vehicle Monitoring System (IVMS) when required.

Risk Management

- Minimise the land transport of personnel and goods, particularly by optimising journeys and considering alternative methods of transport;
- Establish and follow a regular maintenance schedule for all owned and contracted vehicles;
- Manage short term hiring vehicles and our contractor's vehicles with the same company rules or under management of change process;
- Manage driver schedules to prevent fatigue and to establish controls to ensure drivers are not impaired by substance abuse.

Education

- Train, inform and mobilize Terraseis employees and contractors to ensure road transport activities are conducted in an approved manner;
- Ensure all drivers are certified for the type of vehicle being driven, and trained in the driving environment in which they are operating.

Behaviour

- Ensure that all personnel, including drivers and passengers, understand and adhere to Terraseis Vehicle and Driving Procedures ref 2GP.Exp4.00415
- All decisions relating directly or indirectly to vehicle transport activities should take this policy into consideration, with the ultimate goal of avoiding accidents.

Environmental practices

- Undertake all transport operations with due regard to the environment.

Management Review

- Strive to continually improve vehicle transportation performance through periodic reviews of Terraseis Transportation by Vehicle Policy and by periodically reviewing incidents and near misses.

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Chairman

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VP Human Resources

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